



Indian School - Dar es Salaam

(Affiliated to the Central Board of Secondary Education, New Delhi-No.6530001)
C/o. High Commission of India, Post Box No.2684, Dar es Salaam, TANZANIA

APPLICATION FOR TRANSFER CERTIFICATE

Date:.....

To
The Principal
Indian School-Dar es Salaam

Sir,

I request you to kindly issue the Transfer Certificate of my ward whose particulars are given below.

1. Name of the Candidate :
2. Class and Section : Class.....Section
3. Mother's Name :
4. Father's Name :
5. Date of Birth :
6. Subjects Studied :1..... 2
- 3..... 4
- 5..... 6
7. Reason for leaving :
8. Any sibling left in the school : If yes, Name: Class: ... Section: ...
9. Name and Signature of the Parent / Guardian:

For Class Teacher

1. Admission No. of the pupil :
 2. Attendance: No. of working days so far:.....Present.....
 3. Whether any dues pending: Yes / No (if yes, details).....
- Sign:

For Office Use

1. Application Received on:...../...../ 20 TC issued on:/...../ 201
2. Name and Signature of the Official who prepared the TC:
3. TC No..... 4. Signature of the Principal: